

Notice of Meeting

Cabinet Member for Business Services and Resident Experience Decisions

**Date & time**

Monday, 14 March
2016 at 12.00 pm

Place

Members' Conference
Room, County Hall,
Kingston upon
Thames, KT1 2DN

Contact

Andrew Baird or Rianna
Hanford
Room 122, County Hall
Tel 020 8541 7609 or 0208
213 2662

Chief Executive

David McNulty

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or
Rianna.hanford@surreycc.co.uk



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@SCCdemocracy

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andrew Baird or Rianna Hanford on 020 8541 7609 or 020 8213 2662.

Elected Members
Ms Denise Le Gal

AGENDA

1 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

2 PROCEDURAL ITEMS

a Members' Questions

The deadline for Members' questions is 12pm four working days before the meeting (8 March 2016).

b Public Questions

The deadline for public questions is seven days before the meeting (7 March 2016).

c Petitions

The deadline for petitions is 14 days before the meeting, and no petitions have been received.

3 ADMINISTRATION OF THE ESTATES OF DECEASED WITH DEBT

(Pages 1
- 4)

This report requests the Cabinet Member for Business Services and Resident Experience appoint the Director of Legal, Democratic and Cultural Services to apply as nominee in applications to administer the estate of Violet Frances Dewsnap. It further requests that the Cabinet Member authorise the Director of Legal, Democratic and Cultural Services to seal copies of each of the nominations made for the purposes of the application. This will enable the Council to apply to administer the estate of the deceased debtor and recover debts more effectively.

4 TO AWARD A FRAMEWORK AGREEMENT FOR THE PROVISION OF CASH COLLECTION SERVICES

(Pages 5
- 10)

The report seeks approval from the Cabinet Member for Business Services and Resident Experience to award a framework agreement to the recommended tenderer for the provision of Cash Collection Services to commence on 1 May 2016. These services ensure a safe and secure way of collecting cash from the premises and car parks of the County Council and the 11 Districts and Boroughs in the County.

The report provides details of the collaborative procurement exercise, including the results of the evaluation process, Surrey local authorities engagement and consultation and demonstrates why the recommended contract award delivers best value for money.

5 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

6 TO AWARD A FRAMEWORK AGREEMENT FOR THE PROVISION OF CASH COLLECTION SERVICES

(Pages 11 - 14)

This report contains information which is exempt from Access to Information requirements by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies). The information contained in this Annex may not be published or circulated beyond this report and will remain sensitive for the length of the contract.

Confidential: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

David McNulty
Chief Executive

Published: Friday, 4 March 2016

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Thank you for your co-operation